

## Sacramental Registers Location

**Policy No. 807**

**Policy Statement:** Sacramental Registers are kept in the parish church office.

Sacramental Registers of a parish church that has been twinned or clustered are kept in the designated parish church with the administration office.

Sacramental Registers of a closed or merge parish church are kept at a designated parish.

**Intent of Policy** To ensure access and retrieval of original sacramental records.

**Procedure:** Preservation, maintenance and care of Sacramental Registers is the responsibility of the parish church where the sacraments or burial occur.

**Exceptions:** **Sacraments conferred in hospitals or institutions are recorded in the Sacramental Registers of the designated parish church:**

Alberta Hospital	St. John Bosco, Edmonton
Cross Cancer Institute	St. Anthony, Edmonton
Grey Nuns Community Hospital	St. Theresa, Edmonton
Misericordia Community Hospital	Annunciation, Edmonton
Royal Alexandra Hospital	St. Andrew, Edmonton
Stollery Children's Hospital	St. Anthony, Edmonton
University of Alberta Hospital	St. Anthony, Edmonton
Red Deer Regional Hospital	Sacred Heart, Red Deer
Sturgeon General Hospital	Holy Family, St. Albert

Edmonton Institution (Federal)	St. Dominic Savio, Edmonton
Edmonton Institution for Women	Annunciation, Edmonton
Edmonton Remand Centre (Provincial)	St. Charles Parish, Edmonton
Bowden Institution	Our Lady of Peace, Innisfail
Grande Cache Institution (Federal)	Holy Cross, Grande Cache

St. Joseph's College Chapel (UofA) St. Anthony, Edmonton

### **Sacramental Registers located in the Archdiocesan Archives:**

- Charles Camsell Hospital, Edm (1946-1994)
- Edmonton General Hospital, Edm (1926-1988)
- Misericordia Community Hospital, Edm (1900-1987)
- Light of Christ Community, Edm (1994-2000)

**Refer to Policy:**  
No. 805 Sacramental Registers