

## Seminarian Internship

**Policy No. 427**

**Policy Statement:** All seminarians studying for the Archdiocese will complete a year in a parish.

**Intent of Policy:** To outline the relationship between the seminarian, the parish and the Archdiocese during his internship year.

**Definition:** The seminarian internship year is from September to September. It includes one month's holiday, as determined between the internship supervisor and seminary intern.

**Procedure:**

- a) The seminarian will be paid a stipend of \$800.00 per month, subject to deductions for Income Tax, CPP, EI and Extended Medical Care during his internship year by the Archdiocese. The seminarian will need to provide direct deposit information to the Finance Office of the Archdiocese.
- b) The personal portion or half (½) of his Extended Health Care premium will be deducted from his stipend by the Archdiocese. The Archdiocese will pay the other half (½) of the premium.
- c) The parish will be responsible for paying for the seminarian's room and board during his internship in a parish.
- d) The parish will pay the seminarian the current mileage remuneration rate for any mileage associated with his pastoral work as an intern.

**Exception:** The internship year may be shortened or extended by the Archbishop in consultation with the internship supervisor and the seminary formation team if required.

**Refer to:** The Seminarian Internship Agreement (available from St. Joseph Seminary)