

Seminarian Education Agreement – Appendix 426A

SEMINARIAN EDUCATION AGREEMENT

This agreement outlines the Catholic Archdiocese of Edmonton's commitment to and expectations of its seminarians in formation for the priesthood. It identifies the annual costs associated with their education and formation. A new document will be created each year to reflect the changes in fees and will be provided to the seminarian for signature.

1. Term of this Agreement: August, 2009 to August, 2010
2. Terms and Conditions:
 - a. Students of Philosophy:
 1. As a philosophy student, seminarians are responsible for the tuition/book fees of the institute in which they will be studying.
 2. Upon receipt of an invoice, the Catholic Archdiocese of Edmonton will pay the room and board and seminary formation fees.
 3. The onus is on the philosophy student to seek out bursaries, grants or a student loan if he does not have enough funds to pay his tuition fees. We strongly encourage the seminarian to apply for bursaries available through the Dean of Students at Newman Theological College.
 - b. Students of Theology:
 1. As a theology student, the tuition/book fees, room and board, and seminary formation fee will be paid by the Catholic Archdiocese of Edmonton – upon receipt of an invoice from the seminary/institute.
 2. We strongly encourage the seminarian to apply for Knights of Columbus bursaries. If awarded the bursary will allow the seminarian to mitigate the Archdiocese financial support of tuition and fees. Applications can be received from the Rector's office.
 - c. Sun Life Extended Health and Dental Care:
 1. Each seminarian will be enrolled in the Catholic Archdiocese of Edmonton's Sun Life Health Care plan. The seminarian will be responsible for payment of his "employee" portion of the fees which will be invoiced on a quarterly basis: Sept. to Dec./Jan. to Apr./May to Aug.
 2. The current "employee" portion is \$30.32/month.
 3. Upon written notification to the Director of Vocations, the seminarian can opt out of the plan. However, they must indicate in writing they have alternate group health coverage, i.e. their parent's group health care benefit plan.

d. Stipend:

1. The stipend is provided each semester – September and January – to assist with personal living expenses, i.e., toiletries, telephone and leisure activities.
2. The current amount of the stipend is \$400/semester.
3. Seminarians are strongly encouraged to obtain summer employment to offset their personal living expenses.
4. If a seminarian requires a supplemental stipend for an extraordinary situation, he must submit a formal request in writing to the Director of Vocations for consideration.

e. Interim Room and Board for the Summer:

1. A seminarian may not be returning home for the summer and requires lodging for the period May to August. He must notify the Director of Vocations in writing on or before March 15, 2010. The Director of Vocations can contact various pastors within the Edmonton region to secure accommodation in rectories on his behalf.

3. Withdrawal From Formation:

- a. Written notification must be sent to the Director of Vocations as soon as possible.
- b. If the seminarian decides to withdraw from formation, he is expected to reimburse the Catholic Archdiocese of Edmonton for the expenses incurred on his behalf. A schedule of expenses will be produced by the Assistant Financial Administrator. Terms of repayment will be determined in dialogue between the seminarian and the Assistant Financial Administrator taking into account the seminarian's foreseeable economic means. Repayment will commence when the seminarian has notified the Director of Vocations of his employment status. A three-month grace period is granted to allow the individual to secure employment.
- c. The education fees will vary if receiving formation outside the province of Alberta. The actual costing for out-of-province education will be identified at the time of withdrawal from formation.

4. Breakdown of General Fees:

Institute: St. Joseph Seminary / Newman Theological College 2009/2010

SJS Formation Fee per semester	\$4,000	\$8,000	
SJS Room per month	\$450	\$3,600	
SJS Board per month	\$525	\$4,200	
NTC Tuition (full-time student) 5 courses on campus			\$5,150
Note: <i>Individual course fee \$515</i>			
NTC Administration Fee	\$30	\$60	
NTC Student Association Fee per semester		\$25	\$50
	TOTAL	<u>\$21,060</u>	



Text Books: Theology students may submit their book receipts to the Director of Vocations for reimbursement to a total of \$1,000/year.
Parking Fee: Waived for the 2009-2010 academic year.

Please review this agreement thoroughly before signing it.

I, _____, agree to the terms and conditions of this policy agreement, dated this _____ day of _____, 2009.

Rev. Patrick Baska
Director of Vocations

Date

Rev. Gregory Bittman
Chancellor

Date