

Funeral Arrangements for Priests

Policy No. 408

Policy Statement: Priests of the Archdiocese are required to submit their funeral arrangements, biographical information and emergency information to the Office of the Chancellor.

Intent of Policy: To provide the Archdiocese and the surviving family direction in preparing the funeral arrangements for a priest when an emergency or death occurs.

Definition: Funeral arrangements include:

- Vigil Prayers
- Funeral Mass
- Rite of Committal
- Burial instructions
- Any other arrangements

Procedure:

- a) Complete the Planning Form for Priests Funeral Rites (Appendix 408A).
- b) Complete an up-to-date Information Form for Priests *Curriculum Vitae* (Appendix 408B).
- c) Complete the Information Form in Case of Emergency (Appendix 408C) and attach a recent high resolution digital photo.
- d) Forward all three Forms to the Office of the Chancellor on a periodical basis (every 5 years).

Refer to Appendix:

- 408A Planning Form for Priests Funeral Rites
- 408B Information Form for Priests *Curriculum Vitae*
- 408C Information Form in Case of Emergency