

## **Workers Compensation**

**Policy No. 225**

***Policy Statement:*** Workers compensation for churches in Alberta is voluntary and it is up to individual parishes to apply for WCB coverage for their employees and/or volunteers.

- Procedure:***
- a) A pamphlet outlining the extent of coverage and the benefits to workers may be obtained from the WCB website
  - b) An application for voluntary coverage may be submitted in writing or with an application form obtained from a WCB office.
  - c) The application, submitted to the WCB Assessment Department must include a deposit and contain the following information:
    - Complete legal name of employer, i.e., The Catholic Archdiocese of Edmonton – The Catholic Parish of \_\_\_\_\_
    - Catholic Church Operation
    - Date for which coverage is required
    - Continuous coverage starting at a specific date
    - Coverage for a work-bee
    - Estimated Gross Payroll for the remainder of the calendar year
    - Number of workers employed
    - Location of Church

***Also refer to Policy:***

No. 204 Insurance

No. 322 Workers Compensation