

Parish Annual Reports

Policy No. 221

- Policy Statement:*** Annually, all parishes must submit year-end financial reports to the Office of the Financial Administrator and pastoral and statistical reports to the Office of the Chancellor.
- Definition:*** The fiscal year-end for the Archdiocese and the parishes is December 31.
- Intent of Policy:*** Annual financial, statistical and pastoral reports from the parishes are required as input for archdiocesan planning and reporting.
- Procedure:***
- a) Forms for year-end are sent to the parishes in December.
 - b) Reports are to be submitted on or before January 31 of the following year in the format requested.