

Envelopes Received for Other Parishes

Policy No. 214

Policy Statement: The value of contributions received in envelopes issued by another parish is to be sent to the parish identified on the envelope.

Intent of Policy: To respect the wishes of the donor.

Procedure: Deposit any cash and write a cheque for the amount to the other parish, sending it with the original envelope for their records.

Cheques made out to the other parishes may be forwarded to them directly along with the original envelope for their records.

Exception: Regardless of the origin of the envelope in which a contribution is received, if a cheque payable to your parish is enclosed, the contribution stays with your parish.